

# Catawissa Borough Monthly Meeting

DATE: December 8th, 2025 – 6:30 p.m.

CALL TO ORDER: Council President Andrew Detwiler

PLEDGE OF ALLEGIANCE

ROLL CALL: Andrew Detwiler, Jeff Fleming, Sue Helwig, Kevin Ferris, Ernie May, John Mensch, Paul Hulse, Mayor Todd Burke and Borough Solicitor Jonathan DeWald

READING OF MINUTES:

- A motion to dispense reading of and approve minutes from the November 10th, 2025 meeting. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.

GUESTS TO BE HEARD FOR AGENDA ITEMS ONLY:

CORRESPONDENCE:

- Nothing to Report

MAYOR:

## Staff and Authority Reports

POLICE:

- Chief Laidacker will read the Police report.

WATER:

## Committee Reports

FINANCE/UTILITIES:

- A motion to approve the 2026 proposed budgets. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve the purchase of (10) \$100.00 Christmas Walmart gift cards for full-time employees and (5) \$50 Christmas Walmart gift cards for par-time employees. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve General Code to codify Catawissa Borough new ordinances, resolutions and update codes for years 2019- 2025. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve advertising the 2026 monthly Council Meetings dates. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve a transfer from Sewer Fund up to \$10,000.00 to the sewer reserve. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve a payment from Electric Fund up to \$84,000.00 to the Uniform & Non-Uniform Pension Plan. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve a transfer from General Fund up to \$50,000.00 to General Fund Reserve. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.

PERSONNEL:

- A motion to approve hiring Jason Brown as part-time Department of Public Works working up to 29 hours per week at \$16.00/hr. with a start date of December 15<sup>th</sup> 2025. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to approve hiring William Swank as part-time Department of Public Works working up to 29 hours per week at \$16.00/hr. with a start date of January 5<sup>th</sup>, 2026. M\_\_\_\_ 2<sup>nd</sup> \_\_\_\_.

**\*\*All guests will have a (3) minute limit for all issues to be heard. \*\***

NEW BUSINESS:

- A motion to approve Robert R. Fugate Jr. as primary Sewage Enforcement Officer and William C. Brior Alternate Sewage Enforcement Officer for 2026. M \_\_\_\_ 2nd \_\_\_\_.
- A motion to approve Eric Brown as the Borough Labor Attorney for the year 2026 with a rate of \$230/hr. M \_\_\_\_ 2nd \_\_\_\_.
- A motion to approve appointing Anthony McDonald as Borough Solicitor for 2026 at a rate of \$225/hr. with a \$2500.00 retainer. M \_\_\_\_ 2<sup>nd</sup> \_\_\_\_.
- A motion to appoint Linda Kashner as tax collector auditor. M \_\_\_\_ 2<sup>nd</sup> \_\_\_\_.

FINANCE Payment of Bills:

- A motion to accept bills as written and any other that may arise before the next council meeting. M \_\_\_\_ 2nd \_\_\_\_.

GUESTS TO BE HEARD:

ADJOURNMENT: M \_\_\_\_ 2<sup>nd</sup> \_\_\_\_