

# Catawissa Borough Council Meeting

DATE: October 6<sup>th</sup>, 2025 – 6:30 p.m.

- CALL TO ORDER
  - Meeting called to order by President Andrew Detwiler.
- PLEDGE OF ALLEGIANCE
- ROLL CALL: Andrew Detwiler, Jeff Fleming, Ernie May, John Mensch, Paul Hulse, Sue Helwig arrived at 6:35 p.m.
- READING OF MINUTES:
  - A motion to dispense reading of and approve minutes from September 8th, 2025 meeting was made by Jeff Fleming, 2<sup>nd</sup> by John Mensch. All Aye
- GUESTS TO BE HEARD FOR AGENDA ITEMS ONLY:
  - None to be heard.
- CORRESPONDENCE:
  - Borough Manager of Administration, Connie Cole would like to thank everyone who helped make Community Day a big success.
- MAYOR:
  - Mayor Burke thanked everyone for attending the meeting.

## Staff and Authority Reports

- POLICE:
  - Chief Laidacker reported the department responded to 379 calls for service.
  - Car# 2 remains at Independence Ford for A/C repairs.
  - Permit was applied for regarding the 118<sup>th</sup> Halloween Parade.
  - The department is short staffed due to an officer being out on medical leave.
- WATER:
  - A motion was made by John Mensch, 2<sup>nd</sup> by Jeff Fleming to approve splitting the cost of mailings for Community Block Development Grant eligibility for future projects. All Aye
  - Ms. Bachman informed Council eligibility is good for 5 years.

## Committee Reports

- FINANCE/UTILITIES:
  - A motion was made by John Mensch, 2<sup>nd</sup> by Ernie May to approve the electronic vote on September 11th for the emergency repair of the inlet box located at SR 487 & 4th Street. All Aye
  - A motion was made by Ernie May, 2<sup>nd</sup> Paul Hulse to approve submitting a LSA grant application in the amount of \$ 242,000.00 to replace the sewer main on South 4th St. from Shuman St. to just before Main St. All Aye
  - A motion was made by Jeff Fleming, 2<sup>nd</sup> by John Mensch to approve Catawissa Township depositing monthly fine money through ACH deposit. All Aye

**\*\*All guests will have a (3) minute limit for all issues to be heard. \*\***

- A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve the purchase of a Tractor Trailer Load of woodchips for the cost of \$1,120.00 with the funds coming from the GL# 454.10 in General Fund. All Aye
- A motion was made by Jeff Fleming, 2<sup>nd</sup> Sue Helwig to approve \$300 for the Halloween Parade meal from Woody's Place for volunteers that help with crowd control the funds will come from GL# 452.10 in General Fund. All Aye
- A motion was made by Jeff Fleming, 2<sup>nd</sup> by Sue Helwig to approve Resolution 2025-07 regarding AUTHORIZING THE SUBMISSION OF A STATEWIDE LOCAL SHARE ASSESSMENT (LSA) GRANT APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED). All Aye
- A motion was made by Jeff Fleming, 2<sup>nd</sup> by Sue Helwig to approve the renewal of the CD in the amount of \$119,969.84 for 12 months at 4.1% interest rate through Journey Bank. All Aye
- A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve the purchase of (6) 240V Vision Small Power Electric Meters at a cost of \$642.00 with funds coming from GL# 442.10 in Electric Fund. A motion was made by Sue Helwig, 2<sup>nd</sup> by Paul Hulse to amend the motion to reflect the funds will be coming from GL# 442.20 in Electric Fund. All Aye
- A motion was made by Ernie May, 2<sup>nd</sup> by Sue Helwig to approve Resolution 2025-06 Reducing Police Officers' Contributions to the Uniformed Pension Plan for the Year 2026. All Aye
- A motion was made by Jeff Fleming, 2<sup>nd</sup> by Ernie May to approve advertising the following Budget Workshop Meeting dates and time: October 17th, November 7th and December 5th at 4:30 p.m. All Aye
- PUBLIC SAFETY:
  - A motion was made by Paul Hulse, 2<sup>nd</sup> by Ernie May to approve the sale of the department's retired. (12) Sig Sauer P226 pistols and four (4) Ruger .223 Mini 14 Rifles to the currently employed and active police officers for the original purchase price of \$25.00. The transfer costs of the weapons will be responsibility of the purchasing officer. All Aye
  - A motion was made by Sue Helwig, 2<sup>nd</sup> by Jeff Fleming to approve the removal and cleanup of 5 pear trees located at Wolfgang Park at a cost of \$1,600 with funds coming from Eyer Fund GL# 410.14. All Aye
  - A motion was made by Jeff Fleming, 2<sup>nd</sup> by John Mensch to approve the purchase of (1) Panasonic Tough Book Laptop for the Police SUV at a cost of 7,500.00, a docking station with installation for \$1,588.00 with the funds coming from Capital Fund GL# 492.38. All Aye
  - A motion was made by Paul Hulse, 2<sup>nd</sup> by Sue Helwig to approve the repair of a 44' x 4' area of sidewalks at the Union Cemetery for a cost of \$5,250.00 with \$3,500.00 in funds coming from GL# 410.15 in Eyer Fund and the remaining coming from GL# 435.37 in General Fund. All Aye
  - A motion was made by Ernie May, 2<sup>nd</sup> by John Mensch to approve Ryman Roof & Restoration to repair the borough barn roof for a cost of \$891.45 with funds coming from GL# 409.20 in Capital Fund. All Aye
- OLD BUSINESS:
  - A motion was made by Ernie May, 2<sup>nd</sup> by John Mensch to approve Resolution 2025-08 regarding the Non-Uniform Joinder Agreement effective October 1<sup>st</sup>, 2024. All Aye
- NEW BUSINESS:
  - A motion was made by Paul Hulse, 2<sup>nd</sup> John Mensch to rescind the vote to approve the quote from Sokol Inc. for \$4,980.00 to increase elevation of the parking area at the dry hydrant location. The Flood Mitigation Grant will pay for 85% of the elevation project and the match will be paid from ARPA Funds. All Aye
  - A motion was made Jeff Fleming, 2<sup>nd</sup> by Paul Hulse to approve the quote from Sokol Inc. for \$7,7870.00 to increase elevation of the parking area at the dry hydrant location. The Flood Mitigation Grant will pay for 85% of the elevation project and the match will be paid from ARPA Funds. All Aye
  - A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve leaf pick up dates of every Monday from October 13th through December 29th, 2025. All Aye
  - A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve leaf pick up dates of every Monday from October 13<sup>th</sup> through December 29<sup>th</sup>, 2025. All Aye

**\*\*All guests will have a (3) minute limit for all issues to be heard. \*\***

- A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve Christmas Tree pick up from December 26th through January 31st, 2026. All Aye
  - A motion was made by Paul Hulse, 2<sup>nd</sup> by Jeff Fleming to approve the repair of (10) cemetery monuments at Union Cemetery for the cost of \$4,000.00 with funds coming from GL# 410.15 in Eyer Fund. All Aye
  - A motion was made by Ernie May, 2<sup>nd</sup> by Paul Hulse to approve the Hunting Permit and Release and Waiver of Liability for Catawissa Borough. All Aye
- FINANCE Payment of Bills.
    - A motion was made by Ernie May, 2<sup>nd</sup> by Jeff Fleming to accept bills as written and any other that may arise before the next council meeting. All Aye
- GUESTS TO BE HEARD:
    - No guest to be heard.
- ADJOURNMENT:
    - A motion was made by Ernie May, 2<sup>nd</sup> by Paul Hulse to adjourn. All Aye

Respectfully submitted,

Connie Cole  
Manager of Administration, Catawissa Borough