

CATAWISSA BOROUGH COUNCIL MEETING
Tuesday January 2nd - 6:30 p.m.

CALL TO ORDER:

- The meeting was called to order by Mayor Todd Burke.

ROLL CALL:

- Present were: Sue Helwig, Jeff Fleming, John Mensch, Ernie May, Kevin Ferris, Todd Burke
Absent: Gary Steinruck and Attorney Anthony McDonald

NOMINATION AND ELECTION:

- Councilman Jeff Fleming Nominated Andrew Detwiler for Council President.
Roll call vote was taken for Andrew Detwiler for President. Sue Helwig; Nay, Kevin Ferris; Nay, John Mensch; Aye, Ernie May; Aye, Jeff Flemin; Aye. Motion carries
- Councilman Kevin Ferris nominated Sue Helwig for Council President.
Roll call vote was taken for Sue Helwig for President. Andrew Detwiler; Aye, Sue Helwig; Aye, Kevin Ferris; Aye, John Mensch; Aye, Ernie May; Aye. Motion carries
- Councilman Andrew Detwiler nominated Jeff Fleming for Council Vice President.
Roll call vote was taken for Jeff Fleming as Council Vice President. Andrew Detwiler; Aye, Sue Helwig; Aye, Kevin Ferris; Aye, John Mensch; Aye, Ernie May; Aye. Motion carries
- Councilman Jeff Fleming nominated Sue Helwig for President Protem.
Roll call vote was taken for Sue Helwig for President Protem. Andrew Detwiler; Aye, Jeff Fleming; Aye, Kevin Ferris; Aye, John Mensch; Aye, Ernie May; Aye. Motion carries

READING OF MINUTES:

- A motion was made by Jeff Fleming, 2nd by Sue Helwig to dispense reading of and approve minutes of the Dec. 11th, 2023 Council Meeting. All Aye

GUESTS TO BE HEARD:

- Guest Nathan Jones with Larson Design present Council with a retainer agreement for 2024-2025. Mr. Jones explained what the retainer entails and that no costs are involved until Council would request work to be done. A motion was made by Kevin Ferris, 2nd by Jeff Fleming to approved signing the 2024-2025 Retainer Agreement with Larson Design. All Aye
- Guest Gary Roberts reported the 250th Committee has sold out of garden flags and more are on order. The 250th Committee will work on finalizing the details on what will happen throughout 2024 for the 250th Celebration.

MAYOR:

- Mayor Burke thanked everyone for attending the meeting.

STAFF and AUTHORITY REPORTS

WATER:

- Superintendent Cindy Bachman had nothing to report.

COD ENFORCEMENT REPORT:

- Council President Andrew Detwiler read the Code Enforcement report.

PARK RECREATION/ECONOMIC DEVELOPMENT:

- A motion was made by Sue Helwig, 2nd by Jeff Fleming to discuss updating the Alcohol Beverage Ordinance and an Ordinance to implement a Special Events Permit.
After a brief discuss a motion was made by Kevin Ferris, 2nd by John Mensch to approve Borough Solicitor Anthony McDonald to review and compose the Ordinances. All Aye

FINANCE:

- A motion was made by Jeff Fleming, 2nd by Sue Helwig to approve a \$100.00 donation to the Catawissa Hose Co. #1 for their annual Fish Fry. All Aye
- A motion was made by Jeff Fleming, 2nd by Sue Helwig to approve reinvesting (2) CDs at the highest interest the available at the time of their maturity. (1/12/2024) All Aye
- A motion was made by Jeff Fleming, 2nd by John Mensch to approve the renewal of the Wright Insurance Policy with increased coverage for Waste Water Treatment Plant Generator Building for a cost of \$1691.00. All Aye
- A motion was made by John Mensch, 2nd by Ernie May to approve the renewal of the Wright Flood Insurance Policy at an increased coverage for the Waste Water Treatment Control Building at a cost of \$2.701.00. All Aye

- A motion was made by Jeff Fleming, 2nd by John Mensch to approve opening the bids for a new server at Borough Hall. Bids received from: Computation \$14,048.00, Kinn Computers \$10,892.00. A motion was made by Kevin Ferris, 2nd by Jeff Fleming to table the award until bids can be reviewed.

PERSONNEL:

- A motion was made by Jeff Fleming, 2nd by Kevin Ferris to approve a 3% wage increase for Code Enforcement Officer Robert Jones effective 1/1/2024. All Aye

NEW BUSINESS:

- A motion was made by Kevin Ferris, 2nd by Sue Helwig to approve appointing Roy Klinger to serve as Chair of the Vacancy Board. All Aye
- A motion was made by Jeff Fleming, 2nd by Sue Helwig to appoint Tim Roden haver to fulfill Mr. Sodergren's term which expires December 31st, 2025 on the Water Authority Board. All Aye
- A motion to reappoint Terry Adams to serve a five-year term (2024-2028) on the Water Authority Board. All Aye
- A motion was made by Jeff Fleming, 2nd by Kevin Ferris to approve Catawissa Hose Co. #1 Non-Emergency Activities for 2024. All Aye

FINANCE PAYMENT OF BILLS:

- A motion was made by Sue Helwig, 2nd by Jeff Fleming to accept bills as written and any other that may arise before the next council meeting. All Aye

GUEST TO BE HEARD:

- Guest Nathan Jones with Larson Design gave details on grant writing services they provide.
- Guest Cindy Bachman, Water Authority Superintendent asked Council if they would please keep her in the loop on the Dry Hydrant Project.

ADJOURNMENT:

- A motion was made by Jeff Fleming, 2nd by John Mensch to adjourn. All Aye

MEETING ADJOURNED

Submitted by:

Connie M. Cole, Manager of Administration